

**AGREEMENT
BETWEEN ARTISTS AND IECC/ CENTER FOR THE ARTS AT CASA COLOMBO**

IECC/CENTER FOR THE ARTS AT CASA COLOMBO

- IECC/ CENTER FOR THE ARTS AT CASA COLOMBO IS PLEASED TO OFFER TO ARTISTS THE MAIN GALLERY ON THE 2ND FLOOR OF ITS PREMISES AT 380 MONMOUTH STREET IN JERSEY CITY, NEW JERSEY, FREE OF CHARGE FOR AN AGREED UPON PERIOD OF TIME.
- THE BUILDING IS MONITORED WITH AN ALARM SYSTEM FOR FIRE AND BURGLARY.
- THE ORGANIZATION HAS COVERAGE FOR COMMERCIAL LIABILITIES, GENERAL LIABILITY AND A COMMERCIAL PROPERTY INSURANCE (**AT A SPECIALTY INSURANCE COMPANY**).
- VISITORS CAN VISIT THE EXHIBIT ON THESE DAYS AND HOURS:

- WEDNESDAYS AND THURSDAYS FROM 10:00 AM TO 3:00PM AND SATURDAYS FROM 1:00 PM TO 4:00 PM, FOR ADDITIONAL DATES AS LISTED ON THE ATTACHED SCHEDULE, AND

BY APPOINTMENTS ON OTHER DAYS/HOURS.

- THE PERSONNEL OF IECC/CASA COLOMBO WILL COLLABORATE WITH ARTISTS FOR THE PUBLICITY OF THEIR SHOWS.

ARTISTS:

- RESPONSIBLE FOR THE INSTALLATION OF THEIR SHOW BY USING MOSTLY THE CABLES AND HOOKS TRACK SYSTEM PRESENT IN THE GALERY. IF THE SHOW DEEMS DIFFERENT INSTALLATION, ARTISTS MUST FIRST ASK AUTHORIZATION TO IECC. IF, AS A RESULT OF DIFFERENT MEANS OF INSTALLATION, THE PREMISES IS DAMAGED, ARTISTS ARE RESPONSIBLE FOR PROPERLY REPAIRING THOSE DAMAGES.
- RESPONSIBLE FOR THE PUBLICITY OF THEIR SHOW WITH THE MEDIA AND THE PRINTING OF FLIERS AND OTHER MARKETING MATERIAL.
- RESPONSIBLE FOR THE OPENING RECEPTION OF THE SHOW, PROVIDING THE REFRESHMENTS OF THEIR CHOICE.

- RESPONSIBLE FOR INSURANCE FOR THEIR WORK WHICH MIGHT NOT BE COVERED BY EXISTING IECC/CASA COLOMBO INSURANCE.
- THE GALLERIES ARE CLEANED AND RESTORED TO THE ORIGINAL STATE SUCH AS:
 - ALL ITEMS REMOVED
 - FLOOR SWEEP
 - WIRE SYSTEMS AND HANGING CABLES LEFT HANGING AND FREE OF TAPE
 - LIGHTS SHUT
 - WINDOWS CLOSED
 - GARBAGE AND FOOD ITEMS REMOVED
- TO DONATE 20 % OF THE PROCEEDS TO CCAC, IF SELLING THEIR ART WORKS.
- **(OPTIONAL)** AT THE END OF THEIR SHOW, TO DONATE ONE (1) ARTWORK TO IECC/CENTER FOR THE ARTS AT CASA COLOMBO - TO BE KEPT IN THE PERMANENT COLLECTION OF ARTISTS.

IECC officer signature _____ Date: _____

Artist signature: _____ Date: _____